



HEATHCOAT PRIMARY SCHOOL

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Interim Headteacher: Carly Wilkins

HPS: Helping People Succeed

15th October 2026

Dear Parent/Carer,

Parents evening 20th & 21st October

We are holding face to face Parent Consultation Evenings on Tuesday 20th & Wednesday 21st October from 3.30pm until 6pm.

Appointments will last approximately 10 minutes and will provide an opportunity to discuss how your child has settled into the new school year and the progress they are making in reading/phonics, writing and maths. Your child's class teacher will also share a next-step target, including ways you can support their learning at home.

The consultation is also an important opportunity for you to ask questions, celebrate your child's achievements and share any information that may help us to support them in school.

These appointments need to be booked through the online Scopay system: <https://www.scopay.com/login.html>.

You will need to ensure you have registered with Scopay to be able to book your parent consultation appointment. If you have registered before but have forgotten your log on details, you will need to go to the Scopay website and click on "I've forgotten my password". If you have not yet registered, please contact the school office for a registration code.

The appointment booking system will **open from 6pm today** and all appointments will need to be booked by **9am on Tuesday 20th October**.

Year 1 Parents' Evening will look slightly different this term. A limited number of appointments will be available on **Friday 23 October**, with additional dates and appointment times offered after half term. We will share further information with Year 1 parents as soon as these arrangements are confirmed.

Please arrive no more than five minutes before your appointment time and wait outside the classroom door. Your child's teacher will come and let you in when they are ready for your appointment. We kindly ask that older siblings who do not attend HPS do not accompany you to the appointment.

If you are unable to attend on the dates offered, please contact the school office and we will be happy to arrange an appointment at a mutually convenient time.

If you have any questions, then please contact attendance@heathcoat.devon.sch.uk

Kind regards,

Mrs Wilkins
Interim Headteacher